



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Fairbanks Office

455 Third Avenue, Suite 140
Fairbanks, Alaska 99701-3110
Main: 907.451.2718
Fax: 907.451.2742

November 15, 2022

City of Edna Bay
PO Box EDB
Edna Bay, AK 99950

Dear Municipal Official:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2023 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities affected by fishing industry activities. Municipalities around the state will share approximately \$2.4 million based on 2021 fisheries activity as reported by fish processors on their fish tax returns. Details of how the program works are included in the application under *Program Description*.

Historically, your municipality along with the other communities in your fisheries management area FMA 19: Southern Southeast has filed using the Alternative Method found on the last four pages of this application. A breakdown is included that details the communities in your FMA, in addition to the anticipated payment based on the agreed upon allocation method for your FMA. If this agreement is still in place with your FMA, you will only need to have your Council/Assembly pass the enclosed alternative method sample resolution in order to participate in the program.

If your FMA intends to change the alternative method of allocation, the new proposal must be submitted to our office no later than **January 15, 2023**. If an agreement cannot be made with all communities in your FMA, you will need to file using the standard method and claim your significant effects. Instructions on both of these methods are detailed in the application packet.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS
FEBRUARY 15, 2023**

Applications can be scanned and emailed to caa@alaska.gov with the subject line **"Edna Bay, FY23, SFBT"**. If you have any questions about the program or require assistance in completing the application, please contact me at kimberly.phillips@alaska.gov or call (907) 451-2718.

Sincerely,

A handwritten signature in black ink, appearing to read "Kimberly Phillips".

Kimberly Phillips
Grants Administrator 3

Enclosure

DCCED
Shared Fisheries Business Tax Program
FY 23 Long-Form Application
For
FMA 19 : SOUTHERN SOUTHEAST



**APPLICATION MUST BE SUBMITTED TO DCCED
NO LATER THAN FEBRUARY 15, 2023**

State of Alaska
Mike Dunleavy, Governor

**Department of Commerce, Community, and
Economic Development**
Julie Sande, Commissioner

Division of Community and Regional Affairs
Sandra Moller, Director

FY 23 SHARED FISHERIES BUSINESS TAX PROGRAM DESCRIPTION

The purpose of the Shared Fisheries Business Tax Program is to provide for an annual sharing of fish tax collected outside municipal boundaries to municipalities that can demonstrate they suffered significant effects from fisheries business activities. This program is administered separately from the state fish tax sharing program administered by the Department of Revenue which shares fish tax revenues collected inside municipal boundaries.

Program Eligibility

To be eligible for an allocation under this program, applicants must:

1. Be a municipality (city or borough); and
2. Demonstrate the municipality suffered significant effects as a result of fisheries business activity that occurred within its respective fisheries management area(s).

Program Funding

The funding available for the program this year is equal to half the amount of state fisheries business tax revenues collected outside of municipal boundaries during calendar year 2021.

Program funding is allocated in two stages:

1st Stage: Nineteen Fisheries Management Areas (FMAs) were established using existing commercial fishing area boundaries. The available funding is allocated among these 19 FMAs based on the pounds of fish and shellfish processed in the whole state during the 2021 calendar year. For example, if an area processed 10% of all the fish and shellfish processed in the whole state during 2021, then that area would receive 10% of the funding available for the program this year. These allocations are calculated based on Fisheries Business Tax Return information for calendar year 2021.

2nd Stage: The funding available within each FMA will be allocated among the municipalities in that area based on the level of fishing industry significant effects suffered by each municipality compared to the level of effects experienced by the other municipalities in that FMA.

Some municipalities, because of their extensive area, are included in more than one fisheries management area. In these cases, the municipality must submit a separate program application for each area.

FMA 19: Southern Southeast

FMA 19: Southern Southeast						FY 22 Landing Tax Allocation		Reference	
Total allocation:						\$0.00		Number	
			50% Divided	50% per capita					
			\$19,355.88	\$19,355.88					
Community	Population	50% divided share	50% per capita share	Calculated Allocation	LONG	Calculated Allocation	Reference Number	Total Distribution	
City of Craig	969	\$2,150.65	\$1,133.97	\$3,284.62		\$0.00	23-SF19-01	\$ 3,284.62	
City of Edna Bay	49	\$2,150.65	\$57.34	\$2,207.99		\$0.00	23-SF19-02	\$ 2,207.99	
City of Hyدابurg	376	\$2,150.65	\$440.01	\$2,590.67		\$0.00	23-SF19-03	\$ 2,590.67	
City of Kasaan	86	\$2,150.65	\$100.64	\$2,251.29		\$0.00	23-SF19-04	\$ 2,251.29	
Ketchikan Gateway Borough	5,400	\$2,150.65	\$6,319.33	\$8,469.98		\$0.00	23-SF19-05	\$ 8,469.98	
City of Ketchikan	8,149	\$2,150.65	\$9,536.34	\$11,686.99		\$0.00	23-SF19-06	\$ 11,686.99	
City of Klawock	709	\$2,150.65	\$829.70	\$2,980.36		\$0.00	23-SF19-07	\$ 2,980.36	
City of Saxman	346	\$2,150.65	\$404.91	\$2,555.56		\$0.00	23-SF19-08	\$ 2,555.56	
City of Thorne Bay	456	\$2,150.65	\$533.63	\$2,684.29		\$0.00	23-SF19-09	\$ 2,684.29	
Totals	16,540	\$19,355.88	\$19,355.88	\$38,711.75		\$0.00		\$ 38,711.75	
Community Count	9								

* All municipalities share 50% of allocation equally; share remaining 50% on a per capita basis.

**Ketchikan Borough Population = Borough (13,677) - Cities of Saxman and Ketchikan

FY 23 Shared Fisheries Business Tax Program Application Instructions

ALTERNATIVE METHOD

- In the alternative method application process all municipalities in a fisheries management area may work together to develop an alternative allocation formula for distributing the available program funding among municipalities in the area. It is advised that the Department of Commerce be consulted during this process if the municipalities have questions or concerns about what constitutes an acceptable alternative to the standard allocation method.
- All the municipalities in an area must reach an agreement in writing on an alternative allocation formula.
- By January 15, the department must receive the proposed alternative method. If the alternative method is not acceptable, the department will work with the municipalities to resolve the problems.
- If the municipalities in an area fail to satisfy the department regarding the acceptability of the alternative allocation method proposed, then each municipality in the region must return to the standard application process and submit separate applications as required by that process.
- If the department finds the alternative allocation method satisfactory, each municipality must then complete an alternative method application consisting of a cover page and resolution. The resolution must be adopted by the governing body and it must clearly describe the approved alternative allocation method within that area. After all alternative method applications within an area have been received and approved; the department will perform the allocations and distribute program funds.

Instructions for Alternative Method Application

In the alternative method application, an approved resolution constitutes the application. No other forms need to be submitted. A sample resolution has been attached for your use.

General Guidelines for Developing an Alternative Allocation Method

All municipalities in a fisheries management area must agree on the alternative method: There must be unanimous agreement among all eligible municipalities in a fisheries management area with regard to alternative allocation methods. It is the responsibility of community leaders in the area to work together to negotiate an alternative which is acceptable to all municipalities. The department may be consulted at any time regarding what kinds of formula approaches are considered acceptable by the department.

Alternative methods must incorporate some measure of the relative significant effects experienced by the respective municipalities in the area. The measure of significant effects may take many forms. One area might agree to use the number of commercial fishing boat visits-per-year per community as a measure of significant effects. Another area might use the linear foot-length of public docks as a measure. Another area might use community population figures as an indication of the significant effects of fisheries business activity. Another area might share one half of the funding equally between the respective municipalities and share the other half based upon community population figures. Areas may decide to use one measure or may use a combination of measures.

**Submit your completed application
no later than
February 15, 2023 to:**

E-mail

caa@alaska.gov

Subject Line

“Municipality Name, FY23, SFBT”

Or

Mail

State of Alaska DCCED

Shared Fisheries Business Tax Program

455 3rd Avenue, Suite 140

Fairbanks, Alaska 99701-4737

**If you require assistance in completing this application, contact
Kimberly Phillips at 451-2718.**

FY 23 SHARED FISHERIES BUSINESS TAX PROGRAM

ALTERNATE METHOD APPLICATION

For

FMA 19 : SOUTHERN SOUTHEAST

Name of Municipality: CITY OF EDNA BAY

Mailing Address: 1 EDNA BAY RD, EDNA BAY, AK 99901-9803

Contact Person: MYLA POELSTRA

Title: TREASURER

Email Address: treasurer@cityofednabay.org

Phone Number: (907) 594-6300

Return with resolution

E-mail

caa@alaska.gov

Subject Line

“Municipality Name, FY23, SFBT”

Or

Mail

State of Alaska DCCED

Shared Fisheries Business Tax Program

455 3rd Avenue, Suite 140

Fairbanks, Alaska 99701-4737

FY 23 Shared Fisheries Business Tax Program
Alternative Method Resolution

CITY OF EDNA BAY
(City or Borough)

RESOLUTION NO. 2023-35

A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY23 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 19 : SOUTHERN SOUTHEAST

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 23 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2021 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, The CITY OF EDNA BAY (Governing Body) proposes to use an alternative allocation method for allocation of FY23 funding available within the FMA 19 : SOUTHERN SOUTHEAST in agreement with all other municipalities in this area participating in the FY23 Shared Fisheries Business Tax Program;

NOW THEREFORE BE IT RESOLVED THAT: The CITY OF EDNA BAY (Governing Body) by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2021 of fisheries business activity in FMA 19 : SOUTHERN SOUTHEAST :

- All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.
- Ketchikan Gateway Borough population is reduced by the population of the Cities of Ketchikan and Saxman.
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PASSED and APPROVED by a duty constituted quorum of the CITY COUNCIL (Governing Body) this ___ day of JANUARY 20 23 .

SIGNED _____
Mayor

ATTEST _____
Clerk